



ANNUAL

# OLUSTEE BATTLE FESTIVAL

Annual Olustee Battle Festival & Olustee Battle Re-Enactment

## OLUSTEE FESTIVAL ARTS & CRAFTS RULES AND REGULATIONS

The Annual Olustee Battle Festival will be held in Lake City, FL on **Friday and Saturday in February**. Arts and Crafts booths may be set up after 6:00 p.m. on the Thursday before the festival starts and may not be taken down until after 6:00 p.m. on Saturday when the festival closes. While weather is always a factor it is extremely important that your booth is open. **If you decide to leave the festival early you will not be allowed back for a period of at least two (2) years**, if an emergency arises and you need to leave please contact us in the Blue Grey Army Headquarters before leaving.

The Following Items are **PROHIBITED** from Being Sold at the Olustee Festival:

- Drop – Pops
- Poppuns
- Any item not Embellished (see below)
- Sling Shots
- Any Device That Shoots Water

T-shirts and sweatshirts must be pre-approved. **No shirts with Olustee or anything related as such will be permitted to be sold by Arts & Crafts Vendors.**

### **ALL CRAFTS MUST BE HAND MADE OR EMBELLISHED BY YOU!!!**

Embellished means: ***make (something) more attractive by the addition of decorative details or features.*** Simply adding a ribbon or a bow to a commercially made item is **NOT Embellished**. The Blue-Grey Army Arts & Crafts Committee has the final determination if an item is embellished. If the Blue-Grey Army Arts & Crafts Committee determines that your items are not embellished you **WILL BE REQUIRED** to stop selling that item and remove the item from your tent **immediately**. If you have any questions on whether an item meets the standards of the committee please contact the following people at the Blue-Grey Headquarters (The building you check in at.) **The Committee Members are Lynn Nicely, Phil Adler, & Angie Adler.**

**On Thursday evening prior to setup, all vendors must check in with the Blue-Grey Army, in our trailer located behind the Gazebo in Olustee Park for booth assignments and placement.**

Booth Spaces are Approximately 10 feet by 10 feet. End Spaces are normally always taken by returning vendors please call for availability before submitting an application and payment for an end space. The booths run down the center of the street except in the park itself. Customers should be able to access your booth from both sides. **No part of your booth will extend over your assigned area and all of your merchandise etc. must remain inside your booth area.** Nothing will be permitted on the sidewalks including persons in chairs. If you require more space please purchase and extra space. **All booths must have 4 sides and a covered top.**



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A current Florida Certificate of Tax Registration numbers needs to be sent in with your application. If you do not have one you must apply for one. **YOU ARE RESPONSIBLE FOR YOU OWN TAXES!** Please contact Mr. Jeffery Harden at the Florida Department of Revenue office located at 2651 West U.S. Highway 90 in Lake City, (386) 758-0420 to obtain a tax certificate good for the only the Olustee Battle Festival Weekend. The Blue-Grey Army, Inc. is not responsible for collecting your sales tax or filing your report. All names of participating vendors will be turned over to the Florida Department of Revenue for collection purposes.

**It is preferred that Arts & Crafts Booths be set up on the Thursday evening prior to the festival. Security will be provided in the area for Thursday and Friday nights. All booths will be required to be totally set up for service before 9:00 A.M. Friday. It is advisable to have a dolly or some means of transporting your product from your vehicle to your booth space as parking in the actual street where the spaces are located is strictly prohibited.**

Weather is always a factor. You are required to stay set up for the entire festival. **You may not leave early or start packing up before 5:00 P.M. on Saturday. If you do leave early you will not be allowed back in the show for a period of at least two (2) years.** There will be no vehicles, campers, trailers, or any other unauthorized vehicles within the barricaded area. **Vehicles parked within the barricade area will be towed at the owner's expense.**

A photo of your booth setup and a photo of you making the craft you sell must accompany all first time vendor applications. **ALL APPLICATIONS ARE SUBJECT TO APPROVAL.**

If you have any questions, please feel free to contact us via the information listed below.

## Contact Information

<b><u>Food Vendors &amp; General Information</u></b>	<b><u>Arts &amp; Crafts Vendors, Kids Zone, Non – Profit, &amp; General Information</u></b>	<b><u>Application Questions, Payments &amp; General Information</u></b>
Angie Adler (386) 984-5142 vendorinfo@olusteefestival.com	Angie Adler (386) 984-5142 vendorinfo@olusteefestival.com	Angie Adler (386) 984-5142 vendorinfo@olusteefestival.com